

MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
October 4, 2016

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chairperson
Corey Hetrick	Vice Chairperson
Jay Snavelly	Member
Kathy Sattazahn	Member
Lori Books	Administrative Assistant

Absent: Gary Zelinske

COMMENTS FROM THE PUBLIC

There were no comments from the public as there was no public in attendance.

Chairperson Elder asked if there were any additions or corrections or a motion to approve the minutes from the September meeting.

MOTION: Motion was made and seconded to approve the September minutes. Motion carried.

ADMINISTRATIVE ASSISTANT REPORT-Lori Books

Update on Unfinished/Old Business

- Pertaining to the Fees in Lieu Of, Sol. Wolf is still working on revising this so that any monies received can be used anywhere within North Lebanon Township rather than according to districts. This should be approved at the next Board of Supervisors meeting.
- Union Canal Sports Association
 - Lori reported the tarp was moved to the shed about a week after the letter went out.
 - She said this Friday is the deadline for the response regarding the batting cage. If we haven't heard anything back from them by then it will go to the Board of Supervisors for approval to remove it.

- Long Lane Fields – She mentioned they had discussed this last meeting and the Board of Supervisors approved everything that was requested on the condition the association would provide all the materials and we would provide the equipment and staff time. All three things requested were approved.
- Lenni Lenape – Lori said she sent a letter to all the residents bordering the park stating they should not be driving on the grass or walking path, and if they are caught the police will cite them. She mentioned she has not heard anything. She said the storm water detention basin has been completed which limits the access and Phase II shows a row of arborvitae along that area.
- Grant – Tree plantings/placement
 - She reported the plan is to replace 16 dying or dead trees at Lions Lake.
 - She also explained they must place the Emerald Green Arborvitae at the yard waste per plan approval.
 - Lori stated they have not yet determined Phase II as to whether they would plant leaf trees at the Community Park at the Township Building or line the borders at Lenni Lenape with arborvitae as planned for the next phase of that park.

NEW BUSINESS

- Lori reported she had a request from Dwayne regarding the fencing along the dugouts and backstop, fence poles near the shed are extremely loose, and adding netting over home plate at Lions Lake Ball Field. She said Dave did get estimates for all those things and she thought he would be putting them in his budget. She said Dave is planning to repair the fencing as a temporary fix.
- Per request from Manager Grumbine, Lori was asked to present to the Board the amount of money for just materials to run the costs of the athletic fields. She explained last year they spent \$5,400 which does not include Dave's time, gas, or benefits. She said this is just for water, sewer, electric, and trash. We only have four sports associations contributing to the costs and the Township is spending money to keep the fields going.
- Dave presented a budget detail of things he would like to see included in the budget for next year. There were numerous items, some of which include roofing on various buildings; redoing the wall at Teener Field; new mower; replacing the backstop at Long Lane which was on Gary's list and she wasn't sure the Supervisors would approve since Gary agreed to pay for the materials as long as the Township provided staff and equipment; and an estimate to mow Lenni Lenape Park. She mentioned Dave did get an estimate on mowing the remainder of the rental property on Narrows Drive which has not been paid by the tenant. He also placed a request for a part-time or full-time employee.
- She said they already discussed the shoreline restoration at Lions' Lake and how it has been receding. She explained Dave looked at the information from the person who had made suggestions on how to repair it. Dave used that

information to come up with figures. He placed the park side shore restoration in his budget request as well.

- Lori explained she and Dave perform a dam inspection quarterly and the spillway now has three separate cracks in it. She also mentioned that Steckbeck Engineering does an annual inspection and report once a year. The spillway needs to be repaired, and Dave said they could do it in-house.
- Lastly, she wanted to let the Board know that the Board of Supervisors would be attending the November meeting.

Dwayne mentioned the men's bathroom at Long Lane does not lock when in use. Discussion followed regarding the locking of the restrooms.

MOTION: Motion was made and seconded to adjourn. Motion carried.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:21 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary